



**CITY OF ST. AUGUSTINE  
COMMUNITY REDEVELOPMENT AGENCY  
Special Meeting**

**Thursday, August 24, 2023, 9:00 AM  
ALCAZAR ROOM**

**A G E N D A**

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1. Call to Order
  - A. Roll Call
2. General Public Comment
3. Presentation- FY 2024 Proposed Budget for the HACRA  
**Jaime D. Perkins/Mark Simpson**
4. Presentation- FY 2024 Proposed Budget for the LCRA  
**Jaime D. Perkins/Mark Simpson**
5. Items by Board Chair and Board Members
6. Items by City Staff
7. Adjourn

**NOTICES:** In accordance with Florida Statute 286.0105: "If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone (904) 825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V), via Florida Relay Service. Please note that one or more members of the City Commission or its appointed boards or committees may attend this meeting and participate, however they may not engage in a discussion or debate amongst themselves on any issue that will likely come before their respective elected or appointed body. The materials prepared and presented are part of the City's ongoing Florida Public Records and Government in the Sunshine compliance and are not intended to be relied upon or to reach investors or the trading markets.

## Historic Area CRA (HACRA) Budget Summary

	Original Budget 2023	Final Budget 2023	Projected 2023	Budget Request 2024
<b><u>Revenue</u></b>				
Incremental Taxes	\$ 632,101	\$ 632,101	\$ 662,050	\$ 813,895
Interest Earnings	-	-	18,000	24,000
<b>Total HACRA Fund Revenue</b>	<b>\$ 632,101</b>	<b>\$ 632,101</b>	<b>\$ 680,050</b>	<b>\$ 837,895</b>
<b><u>Expenses</u></b>				
Operations	-	-	29,821	80,127
Capital Outlay	-	-	-	448,337
<b>Total HACRA Fund Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 29,821</b>	<b>\$ 528,464</b>
<b><u>Interfund Transfers In or Out</u></b>				
Transfer from General Fund	1,072,324	1,072,324	1,072,324	1,311,690
Carry Forward Transfer In	-	-	-	30,127
<b>Total Interfund Transfers In</b>	<b>\$ 1,072,324</b>	<b>\$ 1,072,324</b>	<b>\$ 1,072,324</b>	<b>\$ 1,341,817</b>
Debt Service Transfer to VIC	1,683,077	1,683,077	1,671,078	1,551,248
Administrative Transfer	21,348	21,348	21,348	100,000
<b>Total Interfund Transfers Out</b>	<b>\$ 1,704,425</b>	<b>\$ 1,704,425</b>	<b>\$ 1,692,426</b>	<b>\$ 1,651,248</b>
<b>Total Fund (Deficit) or Excess</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,127</b>	<b>\$ -</b>

## Historic Area CRA (HACRA) Budget Detail

HACRA CRA FY 2024 Proposed Budget and FY 2023 Carryforward

BUDGET ITEMS	FY 2023 Budget Combined with Carry Forward	FY 2023 Actual & Projected*	FY 2023 Projected Carryforward	FY 2024 Budget	FY 2024 Budget Combined with Carry Forward
<b>Revenues</b>					
Tax Increment Revenue St. Johns County	632,101	662,050		813,895	813,895
Tax Increment Revenue COSA transfer	1,072,324	1,072,324		1,311,690	1,311,690
Interest Earned	-	18,000		24,000	24,000
Carryforward Transfer In					30,127
<b>Total Revenues</b>	<b>\$ 1,704,425</b>	<b>\$ 1,752,374</b>	<b>\$ -</b>	<b>\$ 2,149,585</b>	<b>\$ 2,179,712</b>
<b>Administrative Costs</b>					
Administrative Transfer to General Fund	21,348	21,348	-	75,000	75,000
Administrative Transfer to LCRA				25,000	25,000
					-
<b>Total Administrative Costs</b>	<b>\$ 21,348</b>	<b>\$ 21,348</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Professional Services</b>					
CRP Amendment		29,821			
Future Project Consulting	-	-	30,127	50,000	80,127
	-	-	-	-	-
<b>Total Professional Services</b>	<b>\$ -</b>	<b>\$ 29,821</b>	<b>\$ 30,127</b>	<b>\$ 50,000</b>	<b>\$ 80,127</b>
<b>Strategic Goals-Redevelopment</b>					
Mobility Improvements			-	150,000	150,000
Parking Improvements	-			150,000	150,000
Open Space				48,337	48,337
Redevelopment				50,000	50,000
Resiliency				50,000	50,000
<b>Total Capital Improvements-Infrastructure</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 448,337</b>	<b>\$ 448,337</b>
<b>Debt Service-VIC/Garage</b>					
Parking Garage Annual Payment	1,683,077	1,671,078	-	1,551,248	1,551,248
<b>Total Debt Service</b>	<b>\$ 1,683,077</b>	<b>\$ 1,671,078</b>	<b>\$ -</b>	<b>\$ 1,551,248</b>	<b>\$ 1,551,248</b>
<b>TOTAL BUDGET</b>	<b>\$ 1,704,425</b>	<b>\$ 1,722,247</b>	<b>\$ 30,127</b>	<b>\$ 2,149,585</b>	<b>\$ 2,179,712</b>
Revenue and Expenditure Difference	\$ -	\$ 30,127	\$ (30,127)	\$ -	\$ -

\*Please note "projected" amounts are estimated and subject to change based on additional money spent or unspent by the end of the fiscal year

## Lincolnvile CRA (LCRA) Budget Summary

	Original Budget 2023	Final Budget 2023	Projected 2023	Budget Request 2024
<b>Revenue</b>				
Incremental Taxes	626,721	626,721	626,721	720,051
Federal Grants	-	222,983	-	222,983
Interest	8,938	8,938	8,938	8,938
<b>Total LCRA Fund Revenue</b>	<b>\$ 635,659</b>	<b>\$ 858,642</b>	<b>\$ 635,659</b>	<b>\$ 951,972</b>
<b>Expenses</b>				
Personal Services	90,585	90,585	90,585	-
Operating Expenses	1,787,993	2,010,976	697,465	2,088,141
Capital Outlay	1,183,586	1,183,586	70,000	2,243,586
<b>Total LCRA Fund Expenses</b>	<b>\$ 3,062,164</b>	<b>\$ 3,285,147</b>	<b>\$ 858,050</b>	<b>\$ 4,331,727</b>
<b>Interfund Transfers In or Out</b>				
Transfer from General Fund	1,010,037	1,010,037	1,010,037	1,303,083
Carry Forward Transfers In	1,549,601	1,549,601	1,549,601	2,217,172
Other Transfers	4,000	4,000	9,358	9,500
<b>Total Interfund Transfers In</b>	<b>\$ 2,563,638</b>	<b>\$ 2,563,638</b>	<b>\$ 2,568,996</b>	<b>\$ 3,529,755</b>
Administrative Transfer	137,133	137,133	129,433	150,000
<b>Total Interfund Transfers Out</b>	<b>\$ 137,133</b>	<b>\$ 137,133</b>	<b>\$ 129,433</b>	<b>\$ 150,000</b>
<b>Total Fund (Deficit) or Excess</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,217,172</b>	<b>\$ -</b>

## Lincolville CRA (LCRA) Budget Detail

Lincolville CRA FY 2024 Proposed Budget and FY 2023 Carryforward					
BUDGET ITEMS	FY 2023 Budget Combined with Carry Forward	FY 2023 Actual & Projected*	FY 2023 Projected Carryforward	FY 2024 Budget	FY 2024 Budget Combined with Carry Forward
<b>Revenues</b>					
Tax Increment Revenue St. Johns County	626,721	626,721		720,051	720,051
Tax Increment Revenue COSA transfer	1,010,037	1,010,037		1,303,083	1,303,083
AACH Federal Grant Revenue- Elks Lodge	222,983		222,983		222,983
Transfer from General Fund for Coordinator Position					-
Interest Earned	8,938	8,938		8,938	8,938
Admin Transfer from HACRA for Audit, Website, etc	4,000	9,358		9,500	9,500
Carryforward Transfer In, Transfer from Previous	1,549,601				2,217,172
<b>Total Revenues</b>	<b>\$ 3,422,280</b>	<b>\$ 1,655,054</b>	<b>\$ 222,983</b>	<b>\$ 2,041,572</b>	<b>\$ 4,481,727</b>
<b>Administrative Costs: 53490 &amp; 53515, 53505, 53470, 53410, 53400</b>					
Professional Associations & Memberships	2,000	2,000	-	5,200	5,200
Administrative Transfer to General Fund	137,133	129,433	-	150,000	150,000
Travel, Training & Conferences	2,000	4,000	-	5,000	5,000
Website Creation and Maintenance Fees	500	1,654	-	10,000	10,000
Annual Reports, Publications, Printing	4,000	3,000	-	3,000	3,000
Miscellaneous Supplies, Phone Service, Other	2,000	2,000	-	2,872	2,872
Annual Audit	8,500	8,500	-	8,500	8,500
<b>Total Administrative Costs</b>	<b>\$ 160,887</b>	<b>\$ 150,587</b>	<b>\$ -</b>	<b>\$ 184,572</b>	<b>\$ 184,572</b>
<b>Professional Services: 53490 &amp; 51120</b>					
<b>FY 2019 Goal #1 Retain Long-Term Residents : 53340</b>					
Fix-It-Up Program	181,456	75,000	106,456	200,000	306,456
Property Acquisition & Affordable Housing	319,367	25,000	294,367	200,000	494,367
<b>Total Retain Residents Programs</b>	<b>\$ 500,823</b>	<b>\$ 100,000</b>	<b>\$ 400,823</b>	<b>\$ 400,000</b>	<b>\$ 800,823</b>
<b>FY 2019 Goal #2 Preserve Lincolville's Historic Character: 53310</b>					
First Baptist Church Phase 2	520,088	520,088	-	-	-
Future Projects	-		-	327,000	327,000
Fountain of Youth Elks Lodge Rehab Grant Match	472,983	60,000	412,983	-	412,983
Greater St. Mary's Rehab Grant Match	250,000		250,000		250,000
St. Joseph Neighborhood Center	150,000		150,000		150,000
St Paul Emergency Structural Repair	150,000	60,000	90,000		90,000
<b>Total Institutional Rehabilitation Program</b>	<b>\$ 1,543,071</b>	<b>\$ 580,088</b>	<b>\$ 902,983</b>	<b>\$ 327,000</b>	<b>\$ 1,229,983</b>
Architetur al Overlay District	44,025	21,262	22,763		22,763
<b>il Historic Structure &amp; Cultural Preservation Program</b>	<b>\$ 44,025</b>	<b>\$ 21,262</b>	<b>\$ 22,763</b>	<b>\$ -</b>	<b>\$ 22,763</b>
<b>Neighborhood Improvements Infrastructure/Beautification: 56630</b>					
Hayling/Vickers Park Improvements	425,000	45,000	380,000	500,000	880,000
Weeden Park Development	120,000	25,000	95,000	15,000	110,000
M.L. King Design & Construction	553,586	-	553,586	600,000	1,153,586
Neighborhood Improvements Not Project Specific	85,000		85,000	15,000	100,000
<b>Total Neighborhood Improvement Program</b>	<b>\$ 1,183,586</b>	<b>\$ 70,000</b>	<b>\$ 1,113,586</b>	<b>\$ 1,130,000</b>	<b>\$ 2,243,586</b>
<b>TOTAL BUDGET</b>	<b>\$ 3,432,392</b>	<b>\$ 921,937</b>	<b>\$ 2,440,155</b>	<b>\$ 2,041,572</b>	<b>\$ 4,481,727</b>
Revenue and Expenditure Difference	\$ 10,112	\$ 733,117	\$ (2,217,172)	\$ -	\$ -

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