



CITY OF ST. AUGUSTINE
LINCOLNVILLE COMMUNITY REDEVELOPMENT AREA
INSTITUTIONAL REHABILITATION PROGRAM GRANT APPLICATION
REVIEW COMMITTEE MEETING

**THURSDAY, March 3, 2022 -10:00AM ALCAZAR
ROOM**

- 1. Roll Call**
- 2. General Public Comment (3 minutes)**
- 3. Approval of Minutes**
 - A. Draft minutes from March 25, 2021, Application Review Committee Meeting**
- 4. Agenda**
 - A. Discussion regarding Institutional Rehabilitation Program Grant Application- St. Paul Parsonage Rehab**
 - B. Discussion regarding Institutional Rehabilitation Program Grant Application- St. Paul Church Repairs**
 - C. Discussion regarding Institutional Rehabilitation Program Grant Application- St. Benedict the Moor School Rehabilitation**
- 5. City Attorney Items**
- 6. Adjourn**

NOTICES: In accordance with Florida Statute 286.0105: "if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the individual or agency sending notice not later than seven days prior to the proceeding at the address given on the notice. Telephone 904-825-1007; 1-800-955-8771 (TDB) or 1-800-955-8770 (V) via Florida Relay Services.

Please note that one or more members of the City Commission or its appointed boards or committees may attend this meeting and participate, however they may not engage in a discussion or debate amongst themselves on any issue that will likely come before their respective elected or appointed body.

CITY OF ST. AUGUSTINE, FLORIDA

Lincolnvile Community Redevelopment Area Institutional Rehabilitation Program
Application Review Committee
March 25, 2021

The Lincolnvile Community Redevelopment Area Institutional Rehabilitation Program Grant Application Review Committee met to discuss the updated 20/21 grant application submitted by Fountain of Youth Lodge #649. Meeting scheduled at 10:00 A.M., Thursday, March 25, 2021. The meeting was called to order by Jaime D. Perkins, Community Redevelopment Area Administrator. The following committee members were present:

1. **ROLL CALL** Reuben Franklin,
 Jenny Wolfe,
 Jaime D. Perkins

Staff Present: Isabelle Lopez, City Attorney; Reuben Franklin, Director of Public Works; Jenny Wolfe, Historic Preservation Officer; and Jaime D. Perkins; Community Redevelopment Area Administrator

2. **Call to Order**

Jaime Perkins gave an overview of the purpose of the meeting; advising that the meeting had been called to review the updated application submitted by the members of the Fountain of Youth Lodge #649 who requested consideration for the Institutional Rehabilitation Grant.

3. **GENERAL PUBLIC COMMENT**

No Public Comment.

4. **APPROVAL OF PRIOR MEETING MINUTES**

Ms. Wolfe made a motion to accept the prior meeting minutes with no corrections. Mr. Franklin seconded the motion. The motion passed unanimously by the committee.

5. **GENERAL DISCUSSION**

(a) **DISCUSSION REGARDING
 INSTITUTIONAL
 REHABILITATION PROGRAM
 GRANT APPLICATIONS**

Community Redevelopment Administrator, Jaime D. Perkins stated the purpose of the meeting; noting that at the previous meeting the applicant was approved with contingencies that they provide additional details regarding structural repairs requested, a cost estimate of stated repairs, and public use of the building. Ms. Perkins opened the discussion asking Ms. Wolfe to provide insight on the application received.

Historic Preservation Officer, Jenny Wolfe discussed the application received. Ms. Wolfe noted that she was pleased with the updates on historical significance and clarity regarding rehabilitation opportunity found in the

application and noted that she appreciated the applicant taking the time to provide a revised application.

Ms. Wolfe inquired if there was a representative present from the Fountain of Youth Lodge as she had an inquiry regarding the application. Ms. Wolfe asked what work had been completed previously and what circumstances led to the current state of the second floor.

Ben Stevenson, who is a member of the lodge and responsible for membership engagement; advised that after having the roof replaced three years ago following a weather event, there has been an active leak that has caused severe structural damage.

Mr. Franklin stated he was pleased to read in the application the previous community involvement of the Fountain of Youth Lodge, specifically the community events related to the Halloween Party and Easter Egg Hunt for the youth. Mr. Franklin noted that the construction estimate provided was a lump sum and as we move forward, we would need to gain additional details.

Ms. Perkins stated she had no remarks regarding the application and opened the

floor for public comment regarding the agenda item.

There was no public comment.

Mr. Franklin made a motion that we move the application forward in the process and present it to the Lincolnville Community Redevelopment Area Steering Committee.

Ms. Wolfe seconded the motion.

The motion was approved unanimously by the Committee.

6. CITY ATTORNEY ITEMS

Ms. Lopez thanked the representatives of the Fountain of Youth Lodge #649 for being present.

7. ADJORNMENT

The meeting was adjourned at 10:08 AM
